

Restroom Reconstruction at Hains Park MEETING MINUTES

Date: October 23, 2018

Time: 4:00pm

Place: Old Lyme Town Hall, 52 Lyme St.

Subject: Restroom Reconstruction at Haines Park

Attendees: Committee Members

<u>Name</u>	<u>Organization</u>	<u>Phone #</u>	<u>Email Address</u>
Rick Caulkins	Rick Caulkins Builder	860-434-9950	rcaulkins@aol.com
Skip Sibley		860-652-5653	skip.sibley@yahoo.com
Don Bugbee	Town of Old Lyme	860-434-1605	parkrec@oldlyme-ct.gov
Bonnie Reemsnyder	Town of Old Lyme	860-434-1605	breemsnyder@oldlyme-ct.gov
Mark Wayland	Town of Old Lyme	860-434-1605	mwayland@oldlyme-ct.gov
Philip Parcak	Town of Old Lyme	860-434-1605	pparcak@oldlyme.ct.gov

Transactions and Determinations:

Called to Order at 4:03PM

1. Meeting was called to order at 4:05PM
2. Meeting minutes were distributed to all attendees; a motion was made to accept the minutes with Don Bugbee email address corrected.
3. After the last meeting 3 Committee members went to view a newly constructed Restroom Facility at Hamanassett Beach. Photos of the restroom facility at this beach showing construction details as well as fit and finish ideas were distributed for review and comment by the Committee.
4. A preliminary floor plan was also distributed for consideration **Action : Committee**
5. The revised building location was discussed before the next meeting the committee members will visit the site and review the proposed location for fit, proximity to underground utilities and other construction issues. **Action: Mark and Phil**
6. A meeting with the Planning and Zoning Office to clarify zoning requirements for the new building **Action: Mark and Phil**

7. Design will include accessible route from 2 parking spots required by Connecticut State Building Code and the Americans with Disabilities Act to the Rest room building.
8. The building will be located with consideration to a potential location for a Gazebo/ Pavilion location (to be approved by Parks and Recreation). Accessible routes from that location will be constructed as part of that work and is not included in this phase. **Action: Parks and Recreation**
9. The Committee reviewed year round use for this facility and thought that it may be difficult to justify additional construction, maintenance, and operational cost for the limited use of the facility in the off season. The Committee did however request that costs be provided for incorporation of “rough –in” portions of HVAC, and other year round requirements should be provided an alternates and considered by the Committee.
10. The committee requested that all piping installed (DWV and Water Supply) be pitched so as to allow full drainage at the end of the season.
11. Next meeting will be Wednesday November 7, at 4:00PM
12. Meeting adjourned at 4:51PM

Submitted by

Philip Parcak

Action Items: